

General packaging instructions

The general packaging requirements of Kunststoff Schwanden AG (KS-AG) serve as the basis for the operative handling of the logistic processes between the two parties. In order to ensure a fully automated storage process, we must insist on compliance with the following requirements:

1. Packing instruction raw material

The raw material deliveries (except silo) are permitted only on clean and intact Euro pallets with a maximum dimension of 1.14 x 1.14 m (maximum height including Pallet 2.20 m). The pallets must also have no overhang; otherwise, a storage in our warehouse high-bay warehouse is impossible. **Maximum permissible pallet weight is limited to 1,200 kilos net.** This requirement applies to shipments in bags and octabins, this must be implemented. In an event of a deviation from this provision, KS-AG must be contacted in advance.

2. Packing instruction in general

All deliveries (except individual packages) must be delivered on Euro pallets (0.80x1.20 m) or industrial pallets (1.0x1.2 meters) **without overhang** with a maximum height incl. range of 2.20 m. Maximum pallet weight 1'200 kg. Basically, no pallets are exchanged and in case of uncertainty regarding the changes, KS-AG must be contacted in advance.

Euro pallets are not exchanged and can be charged by the supplier at market prices. Please note: **trucks cannot be unloaded at the side but only to the rear!**

3. Delivery documents and labeling of packaging

For a smooth storage of the delivered goods, the following points must be obeyed.

3.1. Delivery documents (the following information must be stated on the delivery note)

- KS order number
- KS item number
- quantity per packaging unit
- number of packing units
- number of packaging units per pallet
- number of pallets
- batch number and/or lot number
- weights

Raw material deliveries

Together with the delivery documents, it is also mandatory to enclose the batch test certificate and to send it in advance by e-mail to: Abteilung.EK@ks-ag.ch.

3.2. Packaging containers (each individual packaging needs to be labeled with the following information)

- supplier name
- delivery note number
- KS order number
- KS item number
- description of item
- batch /or lot number
- quantity

Compliance with these rules is part of our supplier evaluation.